

Ryan White Planning Body: Meeting Agenda & Minutes
Serving Anson, Cabarrus, Gaston, Mecklenburg, Union, and York Counties

Orientation Details

Time	Wednesday, March 20, 2019; 11:30 AM – 1:30 PM
Location	Rooms 4011-4012, Valerie C. Woodard Conference Center Suite 4000 (Door E) / 3205 Freedom Drive, Charlotte, NC 28208
Members attending	Annette Huffstead, Bruce Trujano, Brian Ballard (Skype), Chelsea Gulden, Chris Jones, Damion Bethea, Faye Marshall, James Settles, Joanna Martinez, Lamar Gill, Michael Bivens (Skype), Rick Shelton, Robert Winstead, Shannon Farrar, Sue Goodman, Tim Nixon
Guests	Catherine Kamara, Luis Cruz, Kayla Earley, Kendall Brooks, Renate Nnoko
Meeting goals	<ol style="list-style-type: none"> 1. Understand the different Parts of Ryan White, and HOPWA 2. Review amendments to Bylaws 3. Prepare for Priority Setting and Resource Allocation

Agenda

Topic	Presenter	Time
Lunch	Nothing but Noodles	11:15-11:30
Welcome, Meeting Minute review	Chelsea Gulden & Christopher Jones, PB Co-Chairs	11:30-11:40
Needs Assessment Workgroup Report	Shannon Farrar, Needs Assessment Chair	11:40-11:55
Fiscal Year 2019-2020 Allocations	Luis Cruz, Senior Health Manager	11:55-12:05
What's my Part? Overview of Ryan White Parts A, B, C, D, and HOPWA in preparation for Priority Setting & Resource Allocation	Chelsea Gulden & Christopher Jones, Bob Winstead (Part B), Annette Huffstead (Part C), Sue Goodman (Part D), Shannon Farrar (HOPWA)	12:05-12:45
Review Bylaws / Amendments	Christopher Jones	12:45-1:15
Other business		1:15-1:30

Action Items for follow up	Assigned To	Due Date
Take & share Needs Assessment survey	Everyone	ASAP
Complete meeting evaluation survey	Meeting attendees	3/27/19
Sign up for a Workgroup	Voting members	4/3/19
Attend Data Orientation: May 15; 11:30am-1:30pm	Voting members	5/15/19

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Minutes

The meeting began late at approximately 11:45am. Co-Chairs Chelsea Gulden and Christopher Jones established quorum. Meeting minutes from 2/20/19 were approved with consensus by voting members present.

Shannon Farrar provided updates on the [Needs Assessment Survey](#), asking attendees to share the survey with as many people as possible. Farrar reported that out of the 144 viable responses received as of 3/20/19, only 40 are HIV+. White respondents are overrepresented, mostly because Kayla Earley has been surveying in the Gaston Jail, which is majority white. Attendees agreed that Earley should survey one last time in the Gaston Jail to avoid skewing numbers. Gulden suggested sending more information to providers; Jones volunteered to take flyers to CMC Northeast. Earley to continue distributing information as recommended by members.

Membership Co-Chairs Annette Huffstead and Lamar Gill presented their first Membership Workgroup report, stating that they plan to initially focus on recruiting 6 additional unaligned consumers, identify a secretary, and update the membership application. Huffstead and Gill to notify workgroup members of first meeting date.

Luis Cruz, Senior Health Manager of the Part A Program, presented a breakdown of funding allocation for Fiscal Year 2019-2020. See [Appendix A](#). Gulden reported that the Executive Team supports the funding allocations based on data showing that many Outpatient/Ambulatory providers stopped accepting clients at the end of last fiscal year due to lack of funds. Additionally, Gulden reported support for HIPSCA allocations lower than the original PB allocations, because the Trump Administration changed eligibility requirements for ACA, reducing the number of new clients who are eligible after the open enrollment period closed.

Gulden reported that the PB will partner with Quality Management to form an *ad hoc* Service Standards Workgroup with a goal of completing revised standards by September 2019. Interested parties should contact Gulden and Jones.

Attendees watched [HRSA's Ryan White HIV/AIDS Program](#), with follow up discussion facilitated by Gulden.

Bob Winstead from NC's Part B Program explained that Part B serves 95 of NC's 100 Counties, excluding the TGA because of its support from Part A. However, Part B provides the TGA with \$63,624 to support a full-time HMAP enroller. Part B is writing an Ending the Epidemic Plan this year.

Annette Huffstead from a local Part C Program explained how Part C money is used in the TGA. See [Appendix B](#).

Sue Goodman from the TGA's only Part D Program ([CW Williams](#)) explained that they serve 32 Latina and Black/African American women currently, 100% of whom are on ART with a viral suppression rate of 77-85%. With \$113,823 Minority AIDS Initiative funds and \$150,000 Supplemental monies, the Part D program provides primary care, medication assisted treatment for substance use (MAT), behavioral health, medical case management, outreach, and HIV specialty care. Not funded by Ryan White, CW Williams also provides dental care on a sliding scale and non-medical case management. CW Williams serves people living with HIV at 300% of the Federal Poverty Line or below, and is open 6 days a week with night and weekend availability.

Farrar presented information on HOPWA funding in the TGA and beyond. See [Appendix C](#).

Jones presented minor changes to the Bylaws for member review. Members to vote on proposed amendments during the next meeting, May 15, 2019; 11:30am-1:30pm. Meeting adjourned early at approximately 1:15pm.

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Appendix A: Fiscal Year 2019-2020 Award Distribution

Funding Source	FY 2019 Award
Formula	\$3,582,999
Supplemental	\$1,861,271
Minority AIDS Initiative	\$571,317
Total Award	\$6,285,587
Less: Administration/ Quality Management	\$783,340
Total Available for Services	\$5,502,247

Service Category	Part A + MAI		Part A				Minority AIDS Initiative			
	Actual \$	Actual %	Act. \$	Act. %	PSRA %	Variance	Act. \$	Act. %	PSRA %	Variance
Core Services	\$5,272,548	95.83%	\$4,767,425	95.40%	94.00%	↑1.40%	\$505,123	100%	100%	
Outpatient/Ambulatory Health	\$2,962,894	53.85%	\$2,775,654	55.55%	51.00%	↑4.55%	\$187,240	37.07%	38.00%	↓0.93%
Medical Case Management	\$956,298	17.38%	\$701,198	14.03%	14.54%	↓0.51%	\$255,100	50.50%	49.00%	↑1.50%
Early Intervention Services	\$73,908	1.34%	\$11,125	0.22%	0.46%	↓0.24%	\$62,783	12.43%	12.43%	↓0.57%
Mental Health	\$37,079	0.67%	\$37,079	0.74%	1.00%	↓0.26%				
Oral Health	\$958,900	17.43%	\$958,900	19.19%	20.00%	↓0.81%				
Health Insurance	\$283,468	5.15%	\$283,468	5.67%	7.00%	↓1.33%				
Support Services	\$229,699	4.17%	\$229,699	4.60%	6.00%	↓1.40%				
Medical Transportation	\$148,338	2.70%	\$148,338	2.97%	4.51%	↓1.54%				
Emergency Financial Assistance	\$7,025	0.13%	\$7,025	0.14%	0.14%	None				
Psychosocial Support	\$74,336	1.35%	\$74,336	1.49%	1.35%	↑0.14%				
Total	\$5,502,247	100%	\$4,997,124	100%	100%					

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Appendix B: Ryan White Part C

Funding Period: May 1, 2018- April 30, 2021

Funded Amount: \$258,576.

Services Offered:

- Infectious Disease Specialty Care
- Primary Medical (EIS) Care
- Case Management Service
- Linkage to Care Service

Eligibility Requirements:

- Must be 18 and older
- Have a valid ID
- Proof of HIV Status
- Proof of Residency
- Proof of Income (500% of poverty level or below)

Program Capacity: 60 Clients - (Currently serving 58 people)

Total Clients served (FY2017-2018): 51

Cost of Care:

- ID Specialty – \$225
- Primary Care- \$225
- Dental Services-\$206

Demographics:

- Gender
 - Male: 42 or 72.41
 - Female: 13 OR 22.41
 - Transgender: 3 OR 5.17
- Race
 - Black: 53 (91.38%)
 - Native Hawaiian or Pacific Islander: 1 (2%)
 - White: 5 (8.62%)

Submit referrals to:

Annette Huffstead, Case Manager

704-651-0831 or 704-352-8937

ahuffstead@qchealth.org

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Appendix C: HOPWA

1. In 2018/2019 we spent about \$2.5 million in HOPWA money
2. The demographics of clients served with this money
 - a. 85% African American, 10% Caucasian, 5% Latino
 - b. 75% male, 25% female
 - c. 100% under 80% of AMI; 90% under 50% AMI
 - d. Most between 25 and 44
 - e. Mecklenburg, Gaston, Union, Cabarrus, Iredell, Rowan, Lincoln (NC); York, Chester, Lancaster (SC)
3. Services provided with this money
 - a. 100 vouchers
 - b. Supportive services
 - c. Housing Information Services
 - d. Mental Health Services
 - e. Emergency Financial Assistance
 - f. Deposits
 - g. Transportation
 - h. Agency-owned housing
 - i. Other community organizations
 - i. In-patient substance abuse (SA) treatment
 - ii. SA aftercare
 - iii. End-of-life care
 - iv. Emergency Financial Assistance
 - v. Deposits
 - vi. Housing Case Management
 - vii. Housing Information Services
 - viii. Transportation
 - ix. Facility Based Housing (Shelters)